



Request for City Council Committee Action from the Information Technology Department

Date June 25, 2013

To: The Honorable Betsy Hodges, Chair, Ways and Means Committee

Subject: Telecommunication Services Request for Proposals

Recommendation: Authorize proper City officials to issue a Request for Proposals for telecommunication services

Prepared by Elise Ebhardt, Interagency Coordinator, 612-673-2026

Submitted by Otto Doll _____, 673-3633
Chief Information Officer

Approved by Paul Aasen _____
City Coordinator

Presenter in Committee Otto Doll

Policy Review Group X Not Applicable

Permanent Review Committee (PRC) X Approved June 11, 2013

Prior Related Directives:

Financial Impact: None. No additional appropriation is required.

Financial Impact (Check those that apply)

- X No financial impact (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- X Request provided to department's finance contact prior to the Committee Coordinator

Background/Supporting Information

The City of Minneapolis entered into a contract with Qwest (now CenturyLink) in 2001 to provide telecommunication (voice and data) services. The contract has been amended over the years to meet the City's changing needs and is set to expire on December 31, 2013.

The City's Information Technology Department (IT) requests authorization to issue a Request for Proposals for telecommunication services in July 2013 for the City to evaluate and execute agreements with one or more communication service providers to deliver the City's required services beginning on January 1, 2014. IT recommends that the City establish a new telecommunication services agreement for two (2) years with the option for two (2) additional two-year extensions. The initial two-year contract would end on December 31, 2015 to coincide with the end date of the Unisys contract so telecommunication service options can be evaluated along with procurement decisions related to the City's IT managed services agreement.

The Request for Proposals (RFP) for telecommunication services will replace or extend existing communication services in the following five communication categories:

1. Ethernet Services - Metro Ethernet services that meet the City's requirements for connecting to designated circuits and that transmit the required Ethernet packets and content within the City of Minneapolis, Eagan, Fridley, and Roseville. 911 voice services are not included in this RFP.
2. Time Division Multiplexing - Normal single line telephone service that offers custom calling features such as call forwarding and call waiting, along with Time Division Multiplexing to transmit a number of separate data, voice and/or video signals simultaneously.
3. Long distance call services (also called toll call or trunk call),
4. Session Initiated Protocol – a protocol for transporting call setup, routing, authentication and other feature messages to end-points within the City's system (IP domain).
5. Internet Service Provider (ISP and other future services) – access to the Internet and the world-wide web.

Request for Approval

IT requests authorization for proper City officials to issue a Request for Proposals for telecommunications services.

This request has been approved by the Permanent Review Committee (PRC) on June 11, 2013.

Funding for telecommunications services is included in the existing IT budget; no additional appropriation is required.